



2017 Nature's International Certification Services Processor/Handler Fee Estimate Worksheet

This estimate is based on the information provided by the prospective applicant and may change as a result of new information received. If you have any questions, please contact the NICS office at 608-637-7080

Name: _____ **Facility Name:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Date of Request:** _____

Certification Fees for Processing/Handling Operations

NICS bases the certification fees for processor/handler operations on the type of operation being requested for certification. Depending on the products produced and the services provided, fees could include more than one level of the fee schedule (shown below). If a processor/handler operation has not been certified organic within the 12 months prior to the date of application, then the first year certification fee is \$600.00. If the processor/handler operation has been certified organic within the past 12 months (even if it was with a different certifier) of the date of application, then the certification fee would be based upon previous year's gross organic sales using the chart below, with a minimum certification fee of \$500.00. Each year following certification with NICS, the certification fee will be based on the most recent calendar year's organic sales, with a minimum certification fee of \$500.00. Please review the chart below for more details and note that inspection fees are not included in the cost of the certification. *Maximum annual certification fee is \$36,000.00.*

Certified within the past 12 months				
Level 0	Level 1	Level 2	Level 3	Level 4
Not certified within past 12 months	Sales up to \$500,000 <i>(\$500.00 minimum)</i>	Sales from \$500,001 to \$2,000,000	Sales from \$2,000,001 to \$50,000,000	Sales over \$50,000,000
\$600.00	.3% (.003) of invoiced sales	.15% (.0015) of invoiced sales	.05% (.0005) of invoiced sales	.025% (.00025) of invoiced sales

Early Bird Special	Any application postmarked before March 1, 2017 may deduct \$50.00 from the certification costs. Any application postmarked before April 1, 2017 may deduct \$25 from the certification costs. <i>(Early Bird Discounts may be reverted if financial balance is not paid in full by May 1, 2017.)</i>
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Other Processing/Handling Certification Fees (as applicable)					
Retail/Restaurant Certification		Contract Services for Processor		Inspection Fee Deposits	
Up to 7,500 square feet	\$750.00	for each location	\$250.00	for each P/H location	\$400.00
Up to 18,000 square feet	\$1,500.00	Inspection deposit for each location	\$100.00	Retail/Restaurant, per location	\$400.00
Over 18,000 square feet	\$2,500.00	Total Other Fees		\$	

Total Estimated Cost of Certification		
Certification Fee <i>(enter gross organic sales here)</i>	\$	\$ <i>(Calculate fee using chart above.)</i>
Inspection Fee Deposit <i>(enter inspection deposit here)</i>		\$
Early Bird Discount <i>(if applicable)</i>		\$
Total Other Fees <i>(if applicable)</i>		\$
Total Estimated Cost of Certification		\$

Check Enclosed
 Credit Card
(please call the office with this information)
 Please contact the office to discuss additional payment options.

Additional Service Fees

Administrative fee (<i>in-office staff technical support, mediation appeals, reinstatements, adding new products, etc</i>)	\$90/hr	
Extending NICS certification during transfer to another agency or for certified inventory	\$75 minimum	
Expedited Services Fee for Processing/Handling (<i>for new applicants or new scope additions, call office for details</i>)	\$650.00	
Noncompliance Fee Issued for Annual Updated Paperwork: (<i>Fee assessed to operations who receive a noncompliance for failure to provide update paperwork by May 1 annually. This fee is in addition to applicable late fees.</i>)	\$100	
Late Fee for paperwork received after June 1	\$75/month	
Reinstatement Fee (<i>for operations requiring reinstatement by the NOP prior to NICS certification - nonrefundable</i>)	\$300	
Additional Products & Services Fee, as applicable (<i>based on Admin. Fee</i>)	\$90 minimum	
Cancellation Fees: For NICS clients who cancel their inspection	\$25 within 72 hours	\$50 within 48 hours
	\$75 within 24 hours	\$100 while on-site

Refund Policy

The certification and inspection fees are refundable depending upon the stage of review and whether an inspection has taken place. Calculation of refunds is based on a \$90 per hour administrative fee.